



Botanical Garden of the Ozarks

Department: Horticulture

Title: Horticulture Assistant

Reports to: Director, Horticulture or Manager, Horticulture

Job Type: Party-Time, hourly, non-exempt

Hours: 20/week (mornings, usually Monday – Friday; occasionally Saturday or Sunday)

The Botanical Garden of the Ozarks is seeking a Horticulture Assistant to work side-by-side with the Horticulture Team. The ideal candidate will be consistently available weekday mornings (occasionally Saturday or Sunday mornings) and will lead with a professional and pleasant attitude.

Duties and Responsibilities:

- Help maintain the health and appearance of the garden
- Assist the Horticulture Team with weeding, mulching, planting, watering, raking, pruning, fertilization and pest management
- Work with hand tools and basic light machinery (ex. small diggers and tillers)
- Maintain BGO tools and equipment; operate BGO tools and equipment safely
- Engage with BGO guests in a professional and pleasant manner
- Other duties as assigned

Required Qualifications:

- Ability to lift 50 lbs. and work in all weather conditions
- Ability to continuously walk, stand, bend, twist, push, pull and/or stoop
- Ability to work independently and in small groups
- Use of pesticides on garden and in greenhouse (proper PPE will be provided)
- Experience with and knowledge of a wide variety of plant materials

How to Apply:

Please submit your resume and a cover letter detailing your relevant experience to awardlow@bgozarks.org.

Note: This job description is intended to convey information essential to understanding the scope of the position and is not an exhaustive list of skills, efforts, duties, responsibilities, or working conditions.